



## *Student Intern Placement Request Form*

Thank you for considering Everett Public Schools for your student internship!

This form is to be submitted by the college/university placement coordinator, or student intern. Complete this form if you are requesting a student teaching, counseling, OT/PT, SLP, or a psychology internship with Everett Public Schools.

Please email the student's resume, introductory letter and this completed form to [studentinterns@everettsd.org](mailto:studentinterns@everettsd.org).

**Placements with multiple components (SPED, ELL, others, etc.), require 2 separate forms.**

An affiliation agreement between Everett Public Schools and the program must be on file. If there is no known agreement on file, please contact [studentinterns@everettsd.org](mailto:studentinterns@everettsd.org).

Student Name:			
Is the student an Everett Public Schools Employee?			
University Name:			
Student Phone Number:			
Student E-mail:			
Background and/or Fingerprinting Clearance:			
OSPI Educator ID:			
Type of Placement: (Observation, Practicum, Internship, Student Teaching)			
Subject/Grade Level:			
Location Request:			
Beginning Date of Placement:			
End Date of Placement:			
Number of days/hours per week:			
Cooperating Teacher Honorarium:			
University Supervisor Email:			
University Supervisor Signature:			